



Marketing Communications Coordinator

Salary: £30,000 per annum

Hours: Full-time (Monday to Friday)

Location: Knight Knox HQ, Office-Based

We're looking for a Marketing Communications Coordinator to support the planning and delivery of our marketing communications. You'll play a hands-on role in creating compelling content and assets that showcase our properties and connect with our global investor community - while acting as a key guardian of brand consistency.

This role is ideal for someone who enjoys variety: copywriting, producing marketing materials, supporting campaigns and helping bring ideas to life.

Key Responsibilities

- Write and edit original, clear and engaging copy for brochures, email campaigns, website content, social posts and video scripts
- Build and update marketing brochures, presentations and other sales assets
- Monitor brand usage and ensure consistency of tone, messaging and visual identity across all channels
- Maintain and apply brand guidelines across digital and print communications
- Review marketing materials created across the business to ensure alignment with brand standards
- Support the creation of digital and print marketing materials
- Coordinate content across multiple channels to ensure consistent messaging
- Work closely with internal teams to gather information and turn it into compelling, on-brand content
- Help manage content calendars and campaign deliverables
- Ensure accuracy, attention to detail and compliance in all marketing materials

About You

- Strong written communication skills with excellent attention to detail

- Confident applying brand guidelines and maintaining consistency across platforms
- Comfortable working with design software or templates for brochures and marketing assets
- Organised, proactive and able to manage multiple pieces of work at once
- Creative thinker with a practical, solutions-focused approach
- Interest in property, finance or investment is desirable but not essential

What We Offer

- A collaborative, ambitious and supportive team environment
- Real creative freedom within a growing brand
- Opportunities to grow, learn and develop your career
- Involvement in high-profile property investment projects

How to Apply

Please send your CV and examples of relevant work if available to careers@knightknox.cm